

**Colorado Public Library Statistics**

Thank you for filling out the Colorado Public Library Annual Report (PLAR)!

If you have any questions or concerns about the PLAR, please contact Charissa Brammer at [brammer\\_c@cde.state.co.us](mailto:brammer_c@cde.state.co.us) or 720-648-2948 (voice or text).

Survey deadline: April 12th, 2024

**General**

1.1Library's legal name	LAMAR PUBLIC LIBRARY
1.2Library's local name	LAMAR PUBLIC LIBRARY
1.3Address	102 EAST PARMENTER ST
1.4City	LAMAR
1.5Zip code	81052
1.6County	PROWERS
1.7Mailing Address	102 E. PARMENTER ST
1.8City	LAMAR
1.9Zip code	81052
1.10Telephone	(719) 336-4632
1.11Fax number	(719) 336-1294
1.12Web Address	<a href="https://lamarlibrary.colibraries.org/">https://lamarlibrary.colibraries.org/</a>
Is your library in a resort community?	No
1.18Did your library's legal service area change during the last year?	No
Population of the Legal Service Area	11,978
1.19Legal Basis	Municipal Government (city, town or village)
1.20Geographic Code	County or Equivalent, overlap

**Contact Information**

1.13Director's Name	Sue Lathrop
1.14Director's E-mail address	sue.lathrop@ci.lamar.co.us
1.15Person Completing Report	Sue Lathrop
1.16Respondent's Title	Library Director
1.17Respondent's E-mail	sue.lathrop@ci.lamar.co.us

**Registered Borrowers**

1.21Number of resident registered users	3,840
1.22Number of non-resident registered users	485
1.23Total registered users (1.21 + 1.22)	4,325

Service Outlets

1.24 Do you have a central library? Or are you a single outlet library?	Yes
1.25 Number of Branch Libraries (do not include Central Library)	0
1.26 Number of bookmobiles	0
1.27 Number of outreach vehicles	1
1.28 Number of other outlets	1

Staff in Full Time Equivalent (FTE)

Please calculate your staff FTE figures as of December 31, 2023. Include all positions funded in your library's budget or funded by another entity on behalf of your library, whether or not they were filled. Count employees, not contractors or consultants (i.e., individuals associated with contracts for services). Please report these figures in terms of Full Time Equivalent (FTE). To calculate FTE's, total individual weekly hours for all paid staff and divide by 40. (Example - A 20-hour worker is calculated as follows:  $20 \div 40 = .5$  FTE)

1.29 Total Librarians with ALA-accredited MLS	1.00
1.30 Total Librarians (including ALA-MLS)	2.00
1.31 All Other Paid Staff:	4.40
1.32 Total Paid Employees (1.30 + 1.31):	6.40

**Operating & Capital Revenue**

Please report the amount of local operating revenue your library received in 2023. Do not include capital revenue in operating revenue. See definitions for more information.

**Revenue - Operating**

3.1City General Fund	\$397,697
3.2County General Fund	\$0
3.3City Sales Tax	\$0
3.4County Sales Tax	\$0
3.5City Mill Levy	\$0
3.6County Mill Levy	\$0
3.7District Mill Levy	\$0
3.8Local Operating Revenue (3.1 through 3.7):	\$397,697
3.9State Operating Revenue	\$10,492
3.10Federal Operating Revenue	\$0
3.11Other Operating Revenue	\$15,379
3.12Total Operating Revenue (3.8 through 3.11)	\$423,568

**Revenue - Capital**

Please enter the amount of capital revenue your library received in 2023.

3.13Local Capital Revenue:	\$7,000
3.14State Capital Revenue:	\$0
3.15Federal Capital Revenue:	\$0
3.16Other Capital Revenue:	\$0
3.17Total Capital Revenue (3.13 through 3.16):	\$7,000

**Operating Expenditures**

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Please report your library's expenditures using whole dollars only. If your library did not have any expenditures in a category, please enter "0". See definitions for more information.

Note, please report actual expenditures, not budget figures.

**Staff Expenditures**

4.1 Staff Salaries and Wages	\$264,556
4.2 Staff Benefits	\$52,726
4.3 Total Staff Expenditures (4.1 + 4.2)	\$317,282
6.73 Amount spent on professional development	120

**Range of Professional Salaries**

This list of professional positions is intended to be representative, not exhaustive. Please provide the current, actual salaries for the listed positions at your library, i.e., report the salaries being paid to employees as of the last day of the reporting period (December 31), not the possible salary range for a particular job classification. If a position does not exist in your library, simply leave it blank. Report these figures in whole dollars, and, if necessary, convert to an annual salary. If a range does not exist, please report the actual salary in the "High" column.

MLS/MLIS = an ALA-accredited master's degree in library and/or information studies

**Director**

Chief officer of the library or library system

	7.1 Annual Salary	7.2 Number of Hours Paid per Week	7.3 Does this position require an MLS?
Director Annual Salary	\$76,710.00	40.00	Yes

**Other Librarian Salaries**

	7.6 Annual Salary (Low)	7.7 Number of Hours Paid per Week (low salary)	7.4 Annual Salary (High)	7.5 Number of Hours Paid per Week (high salary)	7.8 Is anyone in this position category required to have an MLS degree?
Associate Director					
Department Heads, Coordinators, Senior Managers					
Managers or Supervisors of Staff			\$57,117.00	40.00	No
Librarian - Non-supervisor			\$42,432.00	40.00	No

**Paraprofessional and Clerical Salaries**

	8.1 High Hourly Wage:	8.2 Low Hourly Wage:
Library Assistant/Technician	\$22.01	\$19.91
Library Clerk	\$18.79	\$17.26

**Collection Expenditures**

This includes all operating expenditures from the library budget for all materials in print, microform, electronic, and other formats considered part of the collection, whether purchased, leased, or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

4.4Books and Bound Volumes	\$16,432
4.5Paper subscriptions/serials, government documents, and other print materials	\$2,076
4.6Total print materials expenditures (4.4 + 4.5)	\$18,508
4.7Electronic materials expenditures	\$15,649
4.8Other material expenditures:	\$822
4.9Total collection expenditures (4.6 + 4.7 + 4.8)	\$34,979

**Other Expenditures**

4.10Other Operating Expenditures:	\$63,601
4.11TOTAL OPERATING EXPENDITURES (4.3 + 4.9 + 4.10)	\$415,862

**Capital Expenditures**

4.12Total Capital Expenditures	\$7,000
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**Ending Fund Balance**

Questions 4.13 and 4.14 apply to library districts or library jurisdictions with dedicated funding. Typically, this does not apply to municipal, county, or combined libraries and respondents for these libraries should put "N/A" for these two questions. See definitions for more information about Ending Fund Balance.

Record this number as of December 31.

4.13Unreserved (Undesignated) Fund Balance	-1
4.14Reserved (Restricted) Fund Balance	-1

**LAMAR PUBLIC LIBRARY 2023****Collection**

This section of the survey collects data on selected types of materials. It does not cover all materials (i.e., microform, scores, maps, and pictures) for which expenditures are reported in Section 4.

5.1Print volumes	44,048
5.2Electronic books (e-books)	26,180

**Audio**

5.3Audio Books - physical units	1,180
5.4Music - physical units	0
5.5Other Audio - physical units	0
5.6Audio - physical units Subtotal (5.3 + 5.4 + 5.5)	1,180
5.7Audio Books - downloadable units	9,467
5.8Music - downloadable units	0
5.9Other Audio - downloadable units	0
5.10Audio - downloadable units Subtotal (5.7 + 5.8 + 5.9)	9,467
5.11Total Audio (5.6 + 5.10)	10,647

**Video**

5.12Video - physical units	3,171
5.13Video - downloadable units	0
5.14Total Video	3,171

**Other physical items**

(e.g., non-traditional library items like wi-fi hotspots, cake pans, sewing machines, tools, sports equipment, etc.)

5.29Number of other physical items	149
5.29aNumber of wireless hotspots	0
5.29aaNumber of wireless hotspots lost/broken or otherwise removed from circulation	0
5.29abNumber of holds on wireless hotspots on 12/31	0
5.29bNumber of laptops or tablets	0
5.29baDo you loan laptops/tablets in house, as a checkout, or both?	in-house
Total number of physical items (5.1 + 5.6 + 5.12 + 5.29)	48,548

**Serials**

5.15Number of current print serial subscriptions	26
5.16Number of current electronic serial subscriptions	0

**Number of Electronic Collections acquired through payment or formal agreement:**

5.17Number of Local/Other Cooperative Agreements	45
5.18Number of Statewide Electronic Collections	0
5.19Total number of Electronic Collections: (5.17 + 5.18)	45

**Circulation All Materials**

Count all materials in all formats that are charged out for use outside the library. For interlibrary loan transactions include only items borrowed for your library's users. Do not include items checked out to another library

5.20Circulation of Children's Materials <sup>†</sup>	16,369
5.21Physical Item Circulation	37,380
5.22Use of Electronic Material	5,954
5.23Total Circulation (5.22 +5.21)	43,334
5.24Successful Retrieval of Electronic Information	125,056
5.25Total Electronic Content Use (5.22 + 5.24)	131,010
5.26Total Collection Use (5.21 + 5.22 + 5.24)	168,390
5.27Do you have automatic renewals?	Yes
5.29aCirculation of Other Physical Items	636
5.29bCirculation of Check Out Colorado State Parks Passes	5
5.29cCirculation of wireless hotspots	0
5.29dCirculation of laptops and tablets	0

**Other Circulation Information**

**Overdue fines**

Overdue fines are monetary penalties that occur when a library user fails to return materials on or before the date due. These can be one-time fines, or fines that increase according to the number of days the materials are overdue. Overdue fines are *\*not\** replacement costs if materials are lost or damaged.

5.28As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the due date?	No
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**Public Library Technology**

2.2Number of internet-connected computers available for public use	34
2.2aNumber of staff computers connected to the internet	8
2.5Number of uses (sessions) of public internet computers per year	6,516
2.5aReporting Method for Number of Uses of Public Internet Computers Per Year	Annual Count
2.8Website Visits	13,291
2.13Do you provide 1:1 technology help to the public?	Yes
2.14Number of appointments or drop ins of 1:1 technology help provided	19
2.15Type of technology help provided	computer and hardware basics,connecting virtually,trusted sources,internet browsing,job searching,software,online finances,operating system basics,Privacy,social media,technical certifications,troubleshooting

**Wireless Internet/WiFi**

2.6Does your library provide wireless service for patrons?	Yes
2.6aDoes your library provide wireless service for patrons outside of the building when the library is closed?	Yes
2.6bls your wireless service password protected?	No
2.7Wireless Sessions Per Year	27,471
2.7aReporting method for number of wireless sessions - annually:	Annual Count

**Online Catalog and Databases**

2.11Can your patrons access the library catalog remotely (outside the library)?	Yes
2.12Can your patrons access any full-text licensed databases remotely (outside the library)?	Yes

Services

6.1Annual Visits	69,887
6.2Library visits reporting method	Annual Count
6.3Did the Library offer curbside pickup?	Yes
6.4Number of curbside pickup transactions <sup>2</sup>	0
6.5Annual Reference Transactions	1,109
6.6Reference transactions reporting method	Annual Count
6.8Number of take and make activity kits distributed (non-circulating)	6,644
6.9Number of take and make activity kits distributed (circulating)	0
6.90Number of meeting rooms available to the public	4
6.91Meeting Room usage	315
16.1Do you provide 1:1 help to patrons to apply to SNAP?	No
16.2Did the library distribute meals to children?	No
16.3Did the Library distribute food boxes for families?	

Programs

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings; lectures; story hours; literacy, English as a second language, citizenship classes; and book discussions.

NOTE: This section has been revised extensively with several updates and/or new questions. Please thoroughly read and review all definitions.

- A synchronous (live) library program session is any planned event which introduces the group attending to library services or which directly provides information to participants.
- Program sessions may cover use of the library, library services, or library tours.
- Program sessions may also provide cultural, recreational, or educational information, often designed to meet a specific social need e.g., film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.
- If program sessions are offered as a series, count each program session in the series e.g., a film series offered once a week for eight weeks should be counted as eight program sessions.
- If a program session is combined and offered to both children and young adults, count the program session only once under the most appropriate children or young adult program session category rather than counting it in each of the categories. Do NOT count the one program in each category. Report attendance at these program sessions regardless of attendees' age.
- If a program session is intended to be for all ages, count the program session only once under General Interest Programs rather than counting it in each of the other categories (children, young adult, adult). Do NOT count the one program in each category. Report attendance at these program sessions regardless of attendees' age.

INCLUDE

- All program sessions, whether held on-site or off-site, that are sponsored or co-sponsored by the library. For a program session to be sponsored or co-sponsored by the

## LAMAR PUBLIC LIBRARY 2023

library, the library must contribute financial resources or library staff time toward the program session. For a program session that is part of a larger community event (such as a farmer's market or festival), it is not necessary for the library to also sponsor or organize the larger event.

- Both on-site and off-site program sessions. For example, include a storytime at a farmer's market or a presentation to a school group about library resources conducted at a school.
- Live-streamed virtual (synchronous) program sessions that are sponsored or co-sponsored by the library.
- Program sessions with attendance of zero or one if they were intended for a group.

### EXCLUDE

- Program sessions sponsored by other groups that use library facilities. For example, DO NOT include a group hosting a speaker or holding a discussion in a meeting room without facilitation from library staff.
- Offsite outreach efforts that do not otherwise meet the definition of a program session. For example, do not include having a library card signup booth at a farmer's market.
- Recorded (asynchronous) presentations of program content; these should be counted in Total Number of Asynchronous Program Presentations.
- Programming that is shared on the library's website or social media that is not sponsored or co-sponsored by the library. For example, DO NOT include sharing a video from an author's website of him or her reading a book.
- Activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, mentoring activities, etc.
- Passive or self-directed activities that do not occur at a scheduled time. For example, DO NOT include leaving an art project or puzzle on a table for participants to complete.

See definitions for more detailed information.

### Onsite Programs and Attendance

Number of in-person, synchronous programs offered in the library building or on the library grounds

	6.10a Number of Programs	6.15a Attendance
Children (ages 0-5)	62	1,398
Children (ages 6-11)	44	2,905
Onsite Programs Children (6.10a + 6.10b)	106	4,303
Young Adults (ages 12-18):	18	140
Adults (ages 19 or older)	59	798
All Ages	72	3,270
Totals	255	8,511

### Offsite Programs Offered

6.20In 2023, did your library offer off-site programs? Y/N	Yes
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**LAMAR PUBLIC LIBRARY 2023****Offsite Programs and Attendance**

All programs that are held off site.

	6.21a Number of Offsite Programs	6.26a Attendance at Offsite Programs
Children (ages 0-5)	5	278
Children (ages 6-11)	0	0
Offsite Programs Children (6.21a + 6.21b):	5	278
Young Adults (ages 12-18)	0	0
Adults (ages 19 or older)	0	0
All Ages	11	2,550
Totals	16	2,828

**Virtual Programs Offered**

6.31In 2023, did your library offer live virtual programs? Y/N	No
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**Recorded Programs**

6.42In 2023, did your library offer recorded virtual programs? Y/N	No
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**Totals: Live Program Sessions, Live Program Attendance, Views of Recorded Programs**

6.58Total Number of Live Program Sessions	271
6.59Total Live Programs Attendance (6.15a + 6.15b + 6.16 + 6.17 + 6.18)	11,339
6.60Total Views of Recorded Program Presentations within 30 days	

**Summer Reading**

6.61Did the library have a summer reading program for children?	Yes
6.62If yes, how many children registered for summer reading?	210
6.63Did the library have a summer reading program for teens (young adults)?	Yes
6.64If yes, how many teens registered for summer reading?	29
6.65Did the library have a summer reading program for adults?	Yes
6.66If yes, how many adults registered for summer reading?	67

**Total Programs**

Children's Synchronous programs (total)	111
Number of Synchronous Program Sessions Targeted at Children Ages 0-5	67
Number of Synchronous Program Sessions Targeted at Children Ages 6-11	44
Number of Synchronous Program Sessions Targeted at Young Adults Ages 12-18	18
Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older	59
Number of Synchronous General Interest Program Sessions	83

**Total Program Attendance**

Attendance at Synchronous Program Sessions Targeted at Children Ages 0-5	1,676
Attendance at Synchronous Program Sessions Targeted at Children Ages 6-11	2,905
Attendance at Synchronous Program Sessions Targeted at Young Adults (ages 12-18)	140
Attendance at Synchronous Program Sessions Targeted at Adults Age 19 or Older	798
Attendance at Synchronous General Interest Program Sessions	5,820

**Outreach**

6.67Number of individuals directly engaged	5,754
6.68Number of individuals exposed to the library	7,050

**ILL**

Please count all Interlibrary Loan (ILL) transactions, including patron initiated ILL requests (e.g., Prospector). Do not include items loaned between branches within the same library jurisdiction. Materials loaned between AspenCat libraries should be counted as ILL. Click on the question number for a complete definition.

6.69Provided To	5,809
6.70Received From	1,510

Languages

17.1 Do you have positions at your library that require the person in the position to be able to communicate in languages other than English?	
17.1a If yes, how many?	-1
17.1b If yes, which languages?	-1
17.2 Do you have multilingual people on staff using languages other than English to help patrons, but that is not an official part of their job?	
17.2a If yes, how many?	-1
17.2b If yes, which languages?	-1
17.3 Does your library offer a stipend or differential pay for multilingual speakers on staff?	
17.4 Does your library offer programs in a language other than English?	
17.4a If yes, which languages?	-1

Reconsideration Report

9.1 How many challenges to library books, materials, events, or exhibits did your library receive?	0
9.2 How many challenges to the library's Internet access policy or Internet content were received?	0
9.3 How many separate titles, exhibits, WWW sites, etc.,	0

Partnerships

10.1 In 2022, did your library partner with one or more organizations or groups in order to better serve your community?	Yes
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How did your library engage with its partners in 2022?

10.2a Communication	Yes
10.2b Cooperative	Yes
10.2c Collaborative	Yes

Friends of the Library

11.1 Does your library have a Friends of the Library group?	Yes
11.2 If yes, how many members are in your Friends group?	150

Library Foundation

12.1 Does your library have a Foundation?	No
12.2 If yes, how many members are in your Library Foundation?	0

Current Trustees List

13.1Name of Chair:	Gary Oxley
13.9Term Expires:	2029

Other members

Summary	4	4
	13.10 Name of member	13.10b Term Expires
	Janette Erdman	2026
	George Gotto	2025
	Judy Arnold	2027
	Connie Jacobson	2028

**LAMAR PUBLIC LIBRARY 2023**

**Outlet Information**

Location	15.1 LIB ID	15.2 FSCS ID	15.2a Unique ID suffix	15.3 Name
LAMAR PL	FSCS0068	CO0068	002	LAMAR PL

**Outlet Address**

Location	15.4 Street Address	15.5 City	15.6 County of the Outlet	15.7 Zip
LAMAR PL	102 EAST PARMENTER ST	LAMAR	PROWERS	81052

**Outlet Codes**

Location	15.8 Phone	15.9 Outlet Type Code
LAMAR PL	7193364632	Central Library

**Outlet Space**

Location	15.11 Number of Bookmobiles	15.12 Square Footage	15.13 Year building was completed (if available)
LAMAR PL	0	14,000	2004

**Outlet Hours**

Location	15.14 Hours of Operation	15.15a Public Service Hours Per Week	15.15b Do weekly hours vary?	15.15c Public Service Hours Per Year	15.16 Number of Weeks Open	15.16a Weekly Evening & Weekend Hours	15.17 Was this location closed unexpectedly for more than 1 week during the last fiscal year?	15.17a How many weeks was the closure?
LAMAR PL	M-TH 9-6; F&SAT 9-5	51	Yes	<sup>3</sup> 2,652	52	11	No	

Outlet Meeting & Study Rooms

Location		15.18 How many meeting rooms does this outlet have that are available for public use?	15.18a Meeting room(s) use	15.21 How many study rooms does this outlet have that are available for public use?	15.21a Study Room(s) use
LAMAR PL		4	315	1	40

Outlet Internet

Location		15.19a Broadband speed (upload)	15.19b Broadband speed (download)	15.20 Wireless internet provided
LAMAR PL		500.00	500.00	Yes

Feedback

14.1 How does your Library use PLAR data?	
14.2 General Feedback	

<sup>1</sup>, 5.20 last year was a down year(0-2024-04-08)

<sup>2</sup>, 6.4 we did not keep track, but we provide if people call and ask for it.(0-2024-04-09)

<sup>3</sup>, 15.17a Actual hours open in 2023 was 2,577(0-2024-04-09)

<sup>4</sup>, 15.21a not tracked(0-2024-04-09)