LAMAR PUBLIC LIBRARY   2022

General

1.1Library's legal name	LAMAR PUBLIC LIBRARY
1.2Library's local name	LAMAR PUBLIC LIBRARY
1.3Address	102 EAST PARMENTER ST
1.4City	LAMAR
1.5Zip code:	81052
1.6County:	PROWERS
1.7Mailing Address:	102 E. PARMENTER ST
1.8City:	LAMAR
1.9Zip code:	81052
1.10Telephone	(719) 336-4632
1.11Fax number:	(719) 336-1294
1.12Web Address:	http://lamarlibrary.colibraries.org/
1.18Did your library's legal service area change during the last year?	No
Population of the Legal Service Area	11,978
1.19Legal Basis:	Municipal Government (city, town or village)
1.20Geographic Code:	County or Equivalent, overlap

Contact Information

1.13Director's Name:	Sue Lathrop
1.14Director's E-mail address:	sue.lathrop@ci.lamar.co.us
1.15Person Completing Report:	Sue Lathrop
1.16Respondent's Title:	Library Director
1.17Respondent's E-mail:	sue.lathrop@ci.lamar.co.us

Registered Borrowers

1.21Number of resident registered users	3,644
1.22Number of non-resident registered users	504
1.23Total registered users (1.21 + 1.22):	4,148

Service Outlets

1.24Do you have a central library? Or are you a single outlet library?	Yes
1.25Number of Branch Libraries:	0
1.26Number of bookmobiles	0
1.27Number of outreach vehicles	1
1.28Number of other outlets:	1

Staff in Full Time Equivalents (FTE)
Please calculate your staff FTE figures as of December 31, 2022. Include all positions funded in your library's budget or funded by another entity on behalf of your library, whether or not they were filled. Count employees, not contractors or consultants (i.e., individuals associated with contracts for services). Please report these figures in terms of Full Time Equivalent (FTE). To calculate FTE's, total individual weekly hours for all paid staff and divide by 40. (Example - A 20-hour worker is calculated as follows: 20÷40 = .5 FTE)

1.29Total Librarians with ALA-accredited MLS	1.00
1.30Total Librarians (including ALA-MLS)	2.00
1.31All Other Paid Staff:	4.58
1.32Total Paid Employees (1.30 + 1.31):	6.58

Public Library Technology

#2.1 - 2.12

2.2Number of internet-connected public computers available for public use as of 12/31/22	34
2.2aNumber of staff computers connected to the internet	8
2.3Number of weeks that no computers were available for public use:	0
2.4If your library had to limit the number of computers available for public use during any part of 2022, what was the lowest number of computers that were available?	33
2.5Number of uses (sessions) of public internet computers per year	7,376
2.5aReporting Method for Number of Uses of Public Internet Computers Per Year	Annual Count
2.8Website Visits:	14,793
2.13Do you provide 1:1 technology help to the public?	Yes
2.14Number of appointments or drop ins of 1:1 technology help provided	546
2.15Type of technology help provided:	computer and hardware basics,connecting virtually,job searching,software,operating system basics,Privacy,social media,troubleshooting

Wireless Internet/WiFi

2.6Does your library provide wireless service for patrons?	Yes
2.6aDoes your library provide wireless service for patrons outside of the building when the library is closed?	Yes
2.6bIs your wireless service password protected?	No
2.7Wireless Sessions - Annually	26,504
2.7aReporting method for number of wireless sessions - annually:	Annual Count

Online Catalog and Databases

2.9Number of public computers with access to commercial databases	28
2.10Number of AWE Early Literacy Stations:	3
2.11Can your patrons access the library catalog remotely (outside the library)?	Yes
2.12Can your patrons access any full-text licensed databases remotely (outside the library)?	Yes

Operating & Capital Revenue

#3.1 - 3.17

Please report the amount of local operating revenue your library received in 2022. Do not include capital revenue in operating revenue. See definitions for more information.

Revenue - Operating

3.1City General Fund	$332,409
3.2County General Fund	$0
3.3City Sales Tax	$0
3.4County Sales Tax	$0
3.5City Mill Levy	$0
3.6County Mill Levy	$0
3.7District Mill Levy	$0
3.8Local Operating Revenue (3.1 through 3.7):	$332,409
3.9State Operating Revenue	$6,031
3.10Federal Operating Revenue	$3,743
3.11Other Operating Revenue	$10,702
3.12Total Operating Revenue (3.8 through 3.11):	$352,885

Revenue - Capital

Please enter the amount of capital revenue your library received in 2022.

3.13Local Capital Revenue:	$11,987
3.14State Capital Revenue:	$0
3.15Federal Capital Revenue:	$4,384
3.16Other Capital Revenue:	$0
3.17Total Capital Revenue (3.13 through 3.16):	$16,371

Operating Expenditures

#4.1 - 4.14

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Please report your library's expenditures using whole dollars only. If your library did not have any expenditures in a category, please enter "0". See definitions for more information.

Note, please report actual 2022 expenditures, not budget figures.

Staff Expenditures

4.12022 Staff Salaries and Wages	$221,584
4.22022 Staff Benefits	$46,693
4.3Total Staff Expenditures (4.1 + 4.2):	$268,277

Collection Expenditures

This includes all operating expenditures from the library budget for all materials in print, microform, electronic, and other formats considered part of the collection, whether purchased, leased, or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

4.4Books and Bound Volumes	$13,031
4.5Paper subscriptions/serials, government documents, and other print materials	$2,825
4.6Total print materials expenditures (4.4 + 4.5):	$15,856
4.7Electronic materials expenditures	$14,436
4.8Other material expenditures:	$0
4.9Total collection expenditures (4.6 + 4.7 + 4.8):	$30,292

Other Expenditures

4.10Other Operating Expenditures:	$49,999
4.11TOTAL OPERATING EXPENDITURES (4.3 + 4.9 + 4.10)	$348,568

Capital Expenditures

4.12Total Capital Expenditures:	$11,987

Ending Fund Balance

Questions 4.13 and 4.14 apply to library districts or library jurisdictions with dedicated funding. Typically, this does not apply to municipal, county, or combined libraries and respondents for these libraries should put "N/A" for these two questions. See definitions for more information about Ending Fund Balance.

As of December 31, 2022:

4.13 Unreserved (Undesignated) Fund Balance	-1
4.14 Reserved (Restricted) Fund Balance	-1

Collection

#5.1 - 5.29

This section of the survey collects data on selected types of materials. It does not cover all materials (i.e., microform, scores, maps, and pictures) for which expenditures are reported in Section 4.

5.1Print volumes:	43,539
5.2Electronic books (e-books):	30,812

Audio

5.3Audio Books - physical units:	1,047
5.4Music - physical units:	0
5.5Other Audio - physical units:	0
5.6Audio - physical units Subtotal (5.3 + 5.4 + 5.5)	1,047
5.7Audio Books - downloadable units:	10,685
5.8Music - downloadable units:	0
5.9Other Audio - downloadable units:	0
5.10Audio - downloadable units Subtotal (5.7 + 5.8 + 5.9)	10,685
5.11Total Audio (5.6 + 5.10)	11,732

Video

5.12Video - physical units	3,071
5.13Video - downloadable units: [1]	0
5.14Total Video	3,071

Other physical items

(e.g., non-traditional library items like wi-fi hotspots, cake pans, sewing machines, tools, sports equipment, etc.)

5.29Number of other physical items	91

Serials

5.15Number of current print serial subscriptions	27
5.16Number of current electronic serial subscriptions	0

Number of Electronic Collections acquired through payment or formal agreement:

5.17Number of Local/Other Cooperative Agreements	43
5.18Number of Statewide Electronic Collections	0
5.19Total number of Electronic Collections: (5.17 + 5.18):	43

Circulation All Materials

Count all materials in all formats that are charged out for use outside the library. For interlibrary loan transactions include only items borrowed for your library's users. Do not include items checked out to another library

5.20Circulation of Children's Materials [2]	13,228
5.21Physical Item Circulation	35,439
5.22Use of Electronic Material	5,683
5.23Total Circulation (5.22 +5.21)	41,122
5.24Successful Retrieval of Electronic Information	115,352
5.25Total Electronic Content Use (5.22 + 5.24)	121,035
5.26Total Collection Use (5.21 + 5.22 + 5.24):	156,474
5.27Do you have automatic renewals?	Yes
5.29aCirculation of Other Physical Items	126
5.29bCirculation of Check Out Colorado State Parks:	5
5.29cCirculation of wireless hotspots	0
Circulation of laptops and tablets	0
5.23aTotal number of physical items (5.1 + 5.6 + 5.12 + 5.29):	47,748

Other Circulation Information

Overdue fines

(Overdue fines are monetary penalties that occur when a library user fails to return materials on or before the date due. These can be one-time fines, or fines that increase according to the number of days the materials are overdue. Overdue fines are *not* replacement costs if materials are lost or damaged.)

5.28As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the due date?	No

COVID-19

Answer COVID-19 questions for 2022 only.

CV.1Closed Outlets Due to COVID-19	No
CV.2Public Services During COVID-19	No
CV.5Electronic Library Cards Issued During COVID-19	Yes
CV.6Reference Service During COVID-19	No
CV.7Outside Service During COVID-19	No
CV.9External WiFi Access Added During COVID-19	No
CV.10External WiFi Access Increased During COVID-19	No
CV.11Staff Re-Assigned During COVID-19	No

Services

#6.1 - 6.73

6.1Annual Visits	64,300
6.2Library visits reporting method	Annual Count
6.3Did the Library offer curbside pickup?	Yes
6.4Number of curbside pickup transactions [3]	0
6.5Annual Reference Transactions	1,125
6.6Reference transactions reporting method	Annual Count
6.8Number of take and make activity kits distributed (non-circulating)	5,433
6.9Number of take and make activity kits distributed (circulating)	0
6.90Number of meeting rooms available to the public	4
6.91Meeting Room usage	284
16.1Do you provide 1:1 help to patrons to apply to SNAP?	No
16.2Did the library distribute meals to children?	No
16.3Did the Library distribute food boxes for families in 2022?	

Programs

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings; lectures; story hours; literacy, English as a second language, citizenship classes; and book discussions.

NOTE: This section has been revised extensively with several updates and/or new questions. Please thoroughly read and review all definitions.

- A synchronous (live) library program session is any planned event which introduces the group attending to library services or which directly provides information to participants.
- Program sessions may cover use of the library, library services, or library tours.
- Program sessions may also provide cultural, recreational, or educational information, often designed to meet a specific social need e.g., film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.
- If program sessions are offered as a series, count each program session in the series e.g., a film series offered once a week for eight weeks should be counted as eight program sessions.
- If a program session is combined and offered to both children and young adults, count the program session only once under the most appropriate children or young adult program session category rather than counting it in each of the categories. Do NOT count the one program in each category. Report attendance at these program sessions regardless of attendees' age.
- If a program session is intended to be for all ages, count the program session only once under General Interest Programs rather than counting it in each of the other categories (children, young adult, adult). Do NOT count the one program in each category. Report attendance at these program sessions regardless of attendees' age.

INCLUDE
- All program sessions, whether held on-site or off-site, that are sponsored or co-sponsored by the library. For a program session to be sponsored or co-sponsored by the

library, the library must contribute financial resources or library staff time toward the program session. For a program session that is part of a larger community event (such as a farmer's market or festival), it is not necessary for the library to also sponsor or organize the larger event.
- Both on-site and off-site program sessions. For example, include a storytime at a farmer's market or a presentation to a school group about library resources conducted at a school.
- Live-streamed virtual (synchronous) program sessions that are sponsored or co-sponsored by the library.
- Program sessions with attendance of zero or one if they were intended for a group.

EXCLUDE
- Program sessions sponsored by other groups that use library facilities. For example, DO NOT include a group hosting a speaker or holding a discussion in a meeting room without facilitation from library staff.
- Offsite outreach efforts that do not otherwise meet the definition of a program session. For example, do not include having a library card signup booth at a farmer's market.
- Recorded (asynchronous) presentations of program content; these should be counted in Total Number of Asynchronous Program Presentations.
- Programming that is shared on the library's website or social media that is not sponsored or co-sponsored by the library. For example, DO NOT include sharing a video from an author's website of him or her reading a book.
- Activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, mentoring activities, etc.
- Passive or self-directed activities that do not occur at a scheduled time. For example, DO NOT include leaving an art project or puzzle on a table for participants to complete.

See definitions for more detailed information.

Onsite Programs and Attendance
Number of in-person, synchronous programs offered in the library building or on the library grounds

	6.10a Number of Programs	6.15a Attendance
Children (ages 0-5)	63	908
Children (ages 6-11)	47	1,530
Onsite Programs Children (610a + 6.10b)	110	2,438
Young Adults (ages 12-18):	24	213
Adults (ages 19 or older)	65	637
All Ages	50	2,666
Totals	249	5,954

Offsite Programs Offered

6.20In 2022, did your library offer off-site programs? Y/N	Yes

Offsite Programs and Attendance

	6.21a Number of Offsite Programs	6.26a Attendance at Offsite Programs
Children (ages 0-5)	1	12
Children (ages 6-11)	1	43
Offsite Programs Children (6.21a + 6.21b):	2	55
Young Adults (ages 12-18)	0	0
Adults (ages 19 or older)	0	0
All Ages	1	145
Totals	3	200

Virtual Programs Offered

6.31In 2022, did your library offer live virtual programs? Y/N	No

Recorded Programs

6.42In 2022, did your library offer recorded virtual programs? Y/N	No

Totals: Synchronous Program Sessions, Live Program Attendance, Views of Asynchronous Programs

6.58Total Number of Synchronous Program Sessions	252
6.59Total Live Programs Attendance (6.15a + 6.15b + 6.16 + 6.17 + 6.18):	6,154
6.60Total Views of Recorded (asynchronous) Program Presentations within 30 days	0

Summer Reading

6.61Did the library have a summer reading program for children?	Yes
6.62If yes, how many children registered for summer reading?	251
6.63Did the library have a summer reading program for teens (young adults)?	Yes
6.64If yes, how many teens registered for summer reading?	7
6.65Did the library have a summer reading program for adults?	Yes
6.66If yes, how many adults registered for summer reading?	112

Total Programs

Children's Synchronous programs (total)	112
Number of Synchronous Program Sessions Targeted at Children Ages 0-5	64
Number of Synchronous Program Sessions Targeted at Children Ages 6-11	48
Number of Synchronous Program Sessions Targeted at Young Adults Ages 12-18	24
Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older	65
Number of Synchronous General Interest Program Sessions	51

Total Program Attendance

Attendance at Synchronous Program Sessions Targeted at Children Ages 0-5	920
Attendance at Synchronous Program Sessions Targeted at Children Ages 6-11	1,573
Attendance at Synchronous Program Sessions Targeted at Young Adults (ages 12-18)	213
Attendance at Synchronous Program Sessions Targeted at Adults Age 19 or Older	637
Attendance at Synchronous General Interest Program Sessions	2,811

Outreach

6.67 Number of individuals directly engaged	1,335
6.68 Number of individuals exposed to the library	3,671

ILL
Please count all Interlibrary Loan (ILL) transactions, including patron initiated ILL requests (e.g., Prospector). Do not include items loaned between branches within the same library jurisdiction. Materials loaned between AspenCat libraries should be counted as ILL. Click on the question number for a complete definition.

6.69 Provided To	4,899
6.70 Received From	1,344

Public Service Hours

6.71 Annual Public Service Hours:	2,610
6.72 Weekly Evening & Weekend Hours:	12

Professional Development Expenditures

6.73 How much did your library spend on professional development last year?	40

Range of Professional Salaries
#7.1-7.23

Director
Chief officer of the library or library system

	7.1 Annual Salary	7.2 Number of Hours Paid per Week	7.3 Does this position require an MLS?
	$70,117.00	40.00	Yes

Other Librarian Salaries

	7.6 Annual Salary (Low):	7.7 Number of Hours Paid per Week (low salary):	7.4 Annual Salary (High):	7.5 Number of Hours Paid per Week (high salary):	7.8 Is anyone in this position category required to have an MLS degree?
Associate Director					
Department Heads, Coordinators, Senior Managers					
Managers or Supervisors of Staff			$51,480.00	40.00	No
Librarian - Non-supervisor					

Paraprofessional and Clerical Salaries

#8.1-8.4

	8.1 High Hourly Wage:	8.2 Low Hourly Wage:
Library Assistant/Technician	$19.56	$17.56
Library Clerk	$16.49	$15.04

Reconsideration Report

#9.1-9.3

9.1How many challenges to library books, materials, events, or exhibits did your library receive in 2022?	0
9.2How many challenges to the library's Internet access policy or Internet content were received during 2022?	0
9.3How many separate titles, exhibits, WWW sites, etc.,	0

Partnerships

#10.1-10.2

10.1In 2022, did your library partner with one or more organizations or groups in order to better serve your community?	Yes

How did your library engage with its partners in 2022?

10.2aCommunication	Yes
10.2bCooperative	Yes
10.2cCollaborative	Yes

Friends of the Library

#11.1-11.2

11.1Does your library have a Friends of the Library group?	Yes
11.2If yes, how many members are in your Friends group?	150

Library Foundation

#12.1-12.2

12.1Does your library have a Foundation?	No
12.2If yes, how many members are in your Library Foundation?	

Current Trustees List

#13.1-13.18

13.1 Name of Chair:	Gary Oxley
13.9 Term Expires:	2024

Other members

	13.10 Name of member	13.10b Term Expires
	Judy Arnold	2027
	George Gotto	2025
	Janette Erdman	2026

Feedback

#14.1-14.2

14.1 How does your Library use PLAR data?	To inform the board and support the budget.
14.2 General Feedback	The report is much improved this year. We don't have a bookmobile, so it would have been nice to be able to turn off those questions.

LAMAR PUBLIC LIBRARY   2022

Outlet Information

Location	15.1 LIB ID	15.2 FSCS ID	15.2a Unique ID suffix	15.3 Name
LAMAR PL	FSCS0068	CO0068	002	LAMAR PL
LAMAR PL BOOKMOBILE				n/a

Outlet Address

Location	15.4 Street Address	15.5 City	15.6 County of the Outlet	15.7 Zip
LAMAR PL	102 EAST PARMENTER ST	LAMAR	PROWERS	81052
LAMAR PL BOOKMOBILE	n/a	n/a	n/a	n/a

Outlet Codes

Location	15.8 Phone	15.9 Outlet Type Code	15.10 Metropolitan Status Code
LAMAR PL	7193364632	Central Library	-3
LAMAR PL BOOKMOBILE	-3		-3

Outlet Space

Location	15.11 Number of Bookmobiles in the Bookmobile Outlet Record	15.12 Square Footage	15.13 Year building was completed
LAMAR PL	0	14,000	2004
LAMAR PL BOOKMOBILE	-1	[4]-3	-1

Outlet Hours

Location	15.14 Hours of Operation	15.15 Public Service Hours Per Year	15.16 Number of Weeks Open	15.17 Was this location closed unexpectedly for more than 1 week during the last fiscal year? If yes, please note how many weeks.
LAMAR PL	M-Th, 9a-6p; F&Sat, 9a-5p	[5]2,610	52	No
LAMAR PL BOOKMOBILE	[6]n/a	[7]-1	[8]-1	No

Outlet Meeting Rooms

Location	15.18 How many meeting rooms does this outlet have that are available for public use?	15.18a Meeting room(s) use
LAMAR PL	4	284
LAMAR PL BOOKMOBILE	-1	-1

Outlet Internet

Location	15.19a Broadband speed (upload)	15.19b Broadband speed (download)	15.20 Wireless internet provided
LAMAR PL	500.00	500.00	Yes
LAMAR PL BOOKMOBILE	[9]-1	[10]-1	No

COVID-19 Questions (Year 2022 only)

Location	15.21 Number of weeks outlet was closed due to COVID-19	15.22 Number of weeks outlet had limited occupancy due to COVID-19	15.23 Number of hours library staff provided service to the public during the time the outlet was closed	15.24 Number of weeks library staff provided service to the public during the time the outlet was closed
LAMAR PL	0	0	-1	-1
LAMAR PL BOOKMOBILE	-1	-1	-1	-1

[1], 5.13 dont have them(*0-2023-03-15*)

[2], 5.20 why?(*0-2023-03-16*)

[3], 6.4 We do not track this any more. It is just an added service.(*0-2023-03-16*)

[4], 15.13 We do not have a bookmobile. We have an outreach vehicle, but it is NOT a bookmobile.(*0-2023-03-17*)

[5], 15.17 no covid(*0-2023-03-16*)

[6], 15.17 We do not have a bookmobile. We have an outreach vehicle, but it is NOT a bookmobile.(*0-2023-03-17*)

[7], 15.17 We do not have a bookmobile. We have an outreach vehicle, but it is NOT a bookmobile.(*0-2023-03-17*)

[8], 15.17 We do not have a bookmobile. We have an outreach vehicle, but it is NOT a bookmobile.(*0-2023-03-17*)

[9], 15.20 We do not have a bookmobile. We have an outreach vehicle, but it is NOT a bookmobile.(*0-2023-03-17*)

[10], 15.20 We do not have a bookmobile. We have an outreach vehicle, but it is NOT a bookmobile.(*0-2023-03-17*)